#

Membership no.

# **Application for Professional Membership**

I am currently employed as a Tour Guide and I have a minimum of 2 years (2 seasons with at least 120 days work) experience in New Zealand

☐ I apply for **Full Membership**

I am undertaking training to become a Tour Guide and/or I have less than 2 years (or less than 120 days per season) experience guiding in New Zealand – or I am returning to guiding after a long absence

☐ I apply for **Associate Membership**

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| --- | --- |
| First name:  |  |
| Surname: |  |
| Email: |  |
| Postal address: |  |
| Physical address:(if different from above) |  |
| Telephone:  |  |
| Mobile: |  |
| Date of birth:  |  |
| What is your nationality?  |  |
| If not a New Zealand citizen, please supply a copy of your residency visa or current work visa |  |
| **Languages spoken** – Please indicate your level of language skills from 1 to 31 = mother tongue 2 = fluent (to guiding standard) 3 = basic to moderate |
|  Chinese - Cantonese |  |  Italian |  |
|  Chinese - Mandarin |  |  Japanese |  |
|  Czech |  |  Korean |  |
|  Danish |  |  Polish |  |
|  Dutch |  |  Portuguese |  |
|  English |  |  Russian |  |
|  Flemish |  |  Serbo-Croatian |  |
|  French |  |  Slovak |  |
|  German |  |  Spanish |  |
|  Hindi |  |  Swedish |  |
|  Hungarian |  |  Thai |  |
|  Others – please list  |
| **Qualifications and general information**  |
| Do you hold a passenger endorsement license?  | ☐ Yes - class 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐☐ No |
| Do you hold a current first aid certificate? |  ☐ Yes Expiry: ­­­­­­\_\_\_\_\_\_\_  ☐ No |
| Note: This is compulsory for **all** ProGuides members. Please provide a copy |  |
| Do you hold a Public Liability Insurance?(recommended) |  ☐ Yes ☐ No |
| Note: This is compulsory for DOC concession holders. Please provide a copy |  |
| Do you wish to apply for a DOC Concession for Proguides Members? (DOC guidelines available on request) |  ☐ Yes  ☐ No |
| Note: The concession is only available to individual members and not to tour operators. If you need a DOC concession for your business, you will need to apply to DOC directly.  |
| Do you hold your own DOC concession |  ☐ Yes ☐ No |
| Do you have any educational qualifications related to guiding? (eg NZQA, ATTTO, overseas diploma...) | ☐ Yes - please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ No |
| Do you belong to a tourism related organisation? (eg TEC NZ, BCA, TIA) | ☐ Yes - please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ☐ No |
| **Work status as guide**  |
|  ☐ Tour Guide ☐ Driver / Guide ☐ Small Tour Operator   Business name (if applicable): ­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Please provide a short intro about yourself and/or your business (if owner/ operator). If you are a small tour operator, you might also consider applying as an Industry Partner. |

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| **Professional experience as a Tour Guide**  |
| Name of company 1:  |  |
| Type of company (ie. inbound tour operator)  |  |
| How many years have you worked for this company?  |  From: To: |
| Number of days spent guiding per year:  |  |
| Number of tours guided per year:  |  |
| Name of company 2:  |  |
| Type of company (ie. inbound tour operator) |  |
| How many years have you worked for this company?  |  From: To: |
| Number of days spent guiding per year:  |  |
| Number of tours guided per year:  |  |
| All applicants must nominate a referee from at least one company they have provided guiding services to |
| Name of Referee 1:  |  |
| Company:  |  |
| Contact details: Phone/Mobile, Email |  |
|  |
| Name of Referee 2:  |  |
| Company:  |  |
| Contact details: Phone/Mobile, Email |  |
|  |
| According to the Unsolicited Electronic Messages Act, I give my permission to receive regular news and offers from ProGuides New Zealand. ☐ Yes ☐ No |
| I agree that by default information about me will be published online on [www.proguides.co.nz](http://www.proguides.co.nz) (Find a Guide). ☐ Yes ☐ No  |
| How did you hear about ProGuides NZ:  |
| What’s your main reason to join ProGuides NZ:  |

I declare that all information given is true and correct to the best of my knowledge and belief.

Applicant's signature Date

**Please scan and email your application and supporting documents to** **membership@proguides.co.nz**