

**Application for Professional Membership**

I am currently employed as a Tour Guide and I have a minimum of 2 years (2 seasons with at least 120 days work) experience in New Zealand

I apply for **Full Membership**

I am undertaking training to become a Tour Guide and/or I have less than 2 years (or less than 120 days per season) experience guiding in New Zealand – or I am returning to guiding after a long absence

I apply for **Associate Membership**

First name:			
Surname:			
Email:			
Postal address:			
Physical address: (if different from above)			
Telephone:			
Mobile:			
Other media:	<input type="checkbox"/> Facebook	<input type="checkbox"/> LinkedIn	<input type="checkbox"/> Skype
Date of birth:			
What is your nationality?			
<p style="color: red;">If not a New Zealand citizen, please supply a copy of your residency visa or current work visa</p>			
<p><b>Languages spoken</b> – Please indicate your level of language skills from 1 to 3 1 = mother tongue    2 = fluent (to guiding standard)    3 = basic to moderate</p>			
Chinese - Cantonese		Italian	
Chinese - Mandarin		Japanese	
Czech		Maori	
Danish		Polish	
Dutch		Portuguese	
English		Russian	
French		Slovak	
German		Spanish	
Hungarian		Swedish	
Others – please list			

### Qualifications and general information

Do you hold a passenger endorsement license?	<input type="checkbox"/> Yes - class 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> No
Do you hold a Passenger Service Licence?	<input type="checkbox"/> Yes      SPSL <input type="checkbox"/> LPSL <input type="checkbox"/> <input type="checkbox"/> No
Do you wish to apply for a DOC Concession for Proguides Members? (DOC guidelines available on request)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Note: The concession is only available to individual members and not to tour operators. If you need a DOC concession for your business, you will need to apply to DOC directly.</b>	
Do you hold a current first aid certificate? (recommended)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Note: This is compulsory for DOC concession holders. Please provide a copy</b>	
Do you hold a Public Liability Insurance? (recommended)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Note: This is compulsory for DOC concession holders. Please provide a copy</b>	
Do you have any educational qualifications related to guiding? (eg NZQA, ATTTO, overseas diploma...)	<input type="checkbox"/> Yes - please specify _____ <input type="checkbox"/> No
Do you belong to a tourism related organisation? (eg TEC NZ, BCA, TIA)	<input type="checkbox"/> Yes - please specify _____ <input type="checkbox"/> No

### Work status as guide

Tour Guide                       Driver / Guide                       Small Tour Operator

- Self Employed / Freelance
- Employed (PAYE) – Employer: \_\_\_\_\_  
     Basis:     Full time     Seasonal     Casual
- Owner / Operator – Business name: \_\_\_\_\_  
     Do you employ additional guides?     Yes     No                      If yes, how many? \_\_\_\_
- In Training     Studying    Please outline your training/ study (Training institute/ University etc)  
     \_\_\_\_\_

Please provide a short intro about yourself and/or your business (if owner/ operator).

If you are a small tour operator, you might also consider applying as an Industry Partner.

<b>Professional experience as a Tour Guide</b>	
Name of company 1:	
Type of company (ie. inbound tour operator)	
How many years have you worked for this company?	From:                      To:
Number of days spent guiding per year:	
Number of tours guided per year:	
Name of company 2:	
Type of company (ie. inbound tour operator)	
How many years have you worked for this company?	From:                      To:
Number of days spent guiding per year:	
Number of tours guided per year:	
All applicants must nominate a referee from at least one company they have provided guiding services to	
Name of Referee 1:	
Company:	
Contact details: Phone/Mobile, Email	
Name of Referee 2:	
Company:	
Contact details: Phone/Mobile, Email	
According to the Unsolicited Electronic Messages Act, I give my permission to receive regular news and offers from ProGuides New Zealand. <input type="checkbox"/> Yes <input type="checkbox"/> No	
I agree that by default information about me will be published online on <a href="http://www.proguides.co.nz">www.proguides.co.nz</a> (Find a Guide). <input type="checkbox"/> Yes <input type="checkbox"/> No	
How did you hear about ProGuides NZ:	
What's your main reason to join ProGuides NZ:	

I declare that all information given is true and correct to the best of my knowledge and belief.

Applicant's signature

Date

Please scan and email your application and supporting documents to [info@proguides.co.nz](mailto:info@proguides.co.nz)

If you are unable to scan then please mail them to the membership secretary Colin Mairs, 4/30 Jutland Road, Hauraki, Auckland 0622. Note that there may be a delay in processing applications sent by mail.